Function Code Quick Guide
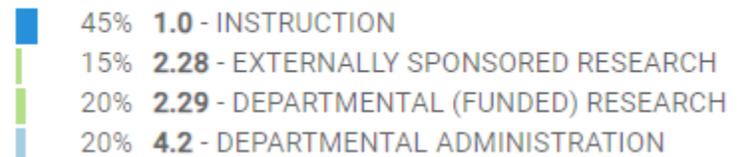
1.0	Instruction
2.0	Organized/Sponsored Research
2.1	Institute and Research Centers
2.28	Sponsored (Externally Funded) Research
2.29	Non-Sponsored (Departmental) Research
2.3	Clinical Trials
3.0	Public Service
4.0	Academic Service and Support
4.1	Libraries
4.2	Departmental (Academic) Administration
4.3	Museums and Galleries
5.0	Student Services
6.1	General (Non-Academic) Administration
6.2	Public Relations/ Development/ Alumni Affairs
6.3	Sponsored Projects Administration
7.0	Plant Operation and Maintenance
9.0	Auxiliary Enterprises
10.0	Independent Operations
11.0	Hospitals
12.0	Service Center
13.0	Unoccupied Space
14.0	MSU Facility Leased by Non-MSU Entity
15.0	Non-MSU Facility and Not MSU Occupant

Rooms can have 1-5 function codes.

They must add up to 100%.

Examples:

Function Code ✏️

- 45% **1.0** - INSTRUCTION
- 15% **2.28** - EXTERNALLY SPONSORED RESEARCH
- 20% **2.29** - DEPARTMENTAL (FUNDED) RESEARCH
- 20% **4.2** - DEPARTMENTAL ADMINISTRATION

Function Code ✏️

- 40% **1.0** - INSTRUCTION
- 40% **2.28** - EXTERNALLY SPONSORED RESEARCH
- 20% **3.0** - PUBLIC SERVICE

Institutional Space Planning and Management
MICHIGAN STATE UNIVERSITY